

**INSTITUTIONAL RESEARCH AND PLANNING COMMITTEE**  
(Committee reporting to the ~~Districtwide Strategic Planning and Budget Council~~  
Districtwide Coordinating Educational Council)

## Charge

~~Set the research agenda for the coming year. Periodically evaluate the progress of the annual research agenda.~~

The Institutional Research & Planning Committee (IRPC) supports a culture of inquiry by providing quantitative and qualitative data to inform planning and decision making processes throughout the district, improve student learning and achievement, and enhance institutional effectiveness through the process of continuous quality improvement. Each fall semester the IRPC will review and rank research requests submitted by the colleges and District Services. The IRPC recommends to the District Coordinating Educational Council (DCEC), and periodically evaluates the annual district research and planning agenda. The IRPC provides guidance to the District Office of Research, Planning & Institutional Effectiveness regarding annual research priorities, during the preparation and evaluation of district plans, and development of annual institutional effectiveness reports. The IRPC also acts as an Institutional Review Board (IRB) regarding both internal and external requests for applied educational research, when needed.

## Chair

~~Associate Vice Chancellor, Districtwide Academic, Student Planning and Research Services~~  
Senior Dean, Research, Planning & Institutional Effectiveness

## Composition

Vice President Instruction, Cuyamaca College  
Vice President Academic Affairs, Grossmont College  
Vice President Student ~~Development and~~ Services, Cuyamaca College  
Vice President Student Services, Grossmont College  
Vice President Administrative Services, Cuyamaca College  
Vice President Administrative Services, Grossmont College  
Academic Senate President or designee, Cuyamaca College  
Academic Senate President or designee, Grossmont College  
Vice President Classified Senate (2)  
Student Representative, Cuyamaca College  
Student Representative, Grossmont College  
Planner or designee, Research, Planning & Institutional Effectiveness  
~~Lead Research Analyst or designee~~

## Meeting Schedule

~~Regular monthly meetings or as needed.~~  
Meetings to be held once per semester, or as needed.  
Special meetings may be called by the Chair.  
Reports to DCEC at least once per semester.